

IMPORTANT RESERVATION INFORMATION

IDENTIFICATION

Passports are required for this tour at your expense. Certain countries require a minimum of 6 months passport validity. You are strongly urged to contact the appropriate consulate for details. Visit www.travel.state.gov for the U.S. State Department for the latest details about passports and visa requirements.

IMPORTANT: We recommend that our clients traveling abroad take a photocopy of their passport and applicable visas. It should be packed separately from your actual passport and visa. We also recommend leaving a copy at home with your emergency contact.

Cancellation Charges for this tour: After your seat reduction date has passed, a non-refundable deposit will be retained. For Cancellation between 60-16 days prior to departure: cancellation fee of 20% of total price. For cancellation between 15-1 days prior to departure: cancellation fee of 40% of total price. For cancellation on the day of departure and after: 100% of total price. For Ocean Cruises: For cancellation between 90-61 days prior to departure: cancellation fee of 25% of total price. For cancellation between 60-31 days prior to departure: 50% of total price. 30 or fewer days prior to departure: 100% of total price. For River Cruises: including Europe, Russia, Egypt and China, 90-61 days prior to departure: cancellation fee of 40% of total price. For cancellation between 60-31 days prior to departure: cancellation fee of 75% of total price. For cancellation 30 or fewer days prior to departure: cancellation fee of 100% of total price. For Galapagos and Antarctica: A cancellation fee of 50% will apply for cancellation between 120-90 days prior to departure; A cancellation charge of 100% will apply for cancellation less than 90 days prior to departure. For Oberammergau: Non-refundable deposit will be retained. A cancellation fee of 75% will apply for cancellation between 120-90 days prior to departure; A cancellation charge of 100% will apply for cancellation less than 90 days prior to departure. Cancellation protection is highly recommended and must be purchased at time of deposit. Air rates are subject to change until tour is paid in full. Cancellation charges also apply to reservations made for "pre" and "post" night accommodations. Purchase of Waiver and Insurance guarantees a full refund of all payments (including deposit), except the Waiver and insurance fee itself, made to Collette Vacations for travel arrangements in case of cancellation of your travel plans for any reason prior to the day of departure. The Waiver and Insurance does not cover any single supplement charges which arise from an individual's Traveling companion electing to cancel for any reason prior to departure. Upon cancellation of transportation or travel services where you, the customer, are not at fault and have not canceled in violation of the terms and conditions above, you will be refunded 100%. Please see your sales agent for more information, or review our brochure for details.

Consumer Protection Plans: Collette Travel Service holds membership in the following highly reputable industry organizations: the United States Tour Operators Association and the American Society of Travel Agents. Each



association operates a consumer protection plan to cover deposits made by travelers. Full details are available from the organizations or Collette Travel Service. Collette is pleased to give this additional protection to our clients. **Our California Sellers of Travel registration number is 2006766-20. Our State of Washington Unified Business Number is 601220855. Our Nevada Sellers of Travel registration number is 2003-0279.**

Responsibilities: Neither Collette Travel Services, Inc., its affiliated entities and its and their employees, shareholders, officers, directors, successors, agents, and assigns (collectively "Collette"), own or operate any person or entity which is to or does provide goods or services for these trips. Because neither maintains any control over the personnel, equipment, or operations of these suppliers, Collette assumes no responsibility for and cannot be held liable for any personal injury, death, property damage or other loss, accident, delay, inconvenience, or irregularity which may be occasioned by reason of (1) any wrongful, negligent, willful or unauthorized acts or omissions on the part of any of the suppliers or other employees or agents, (2) any defect in or failure of any vehicle, equipment, or instrument owned, operated or otherwise used by any of these suppliers, or (3) any wrongful, willful or negligent act or omission on the part of any other party not under the supervision and control of Collette. Additionally, responsibility is not accepted for losses or expenses due to sickness, lack of appropriate medical facilities or practitioners, weather, strikes, theft or other criminal acts, war, terrorism, computer problems, or other such causes. All services and accommodations are subject to the laws of the country in which they are provided. Collette reserves the right to make changes in the published itinerary whenever, in their sole judgment, conditions warrant, or if they deem it necessary for the comfort, convenience, or safety of the tour. They reserve the right to withdraw any tour announced. Collette reserves the right to decline to accept any person as a member of the tour, or to require any participant to withdraw from the tour at any time, when such action is determined by the tour manager to be in the best interests of the health, safety, and general welfare of the tour group or of the individual participant. Neither does Collette accept liability for any carrier's cancellation penalty incurred by the purchase of a non-refundable airline or other ticket to the tour departure city and return or otherwise. Baggage and personal effects are the sole responsibility of the owner at all times. Participants may be photographed for the promotional purposes of Collette. Arbitration - I agree that any dispute concerning, relating, or referring to this contract, the brochure or any other literature concerning my trip, or the trip itself, shall be resolved exclusively by binding arbitration according to the then existing rules of the American Arbitration Association in Rhode Island. Such proceedings will be governed by substantive Rhode Island law.

Payment of the deposit to Collette constitutes acceptance of these terms and conditions.

Photos shown are reflective of the area(s) visited, but may not be included in the actual tour itinerary.

First deposit of \$250 per person due upon reservation. *Reservations are made on a first come, first serve basis.
Reservations made after the seat reduction date of 4/30/2009 are based upon availability.
Final payment due by 8/31/2009.

Make checks payable to: West Valley College
For Reservations Contact: West Valley College
14000 FRUITVALE AVE
Community Education
Saratoga, CA 95070

(408) 741-2096



Please select one of the following gifts per person: Travel Bag Toiletry Bag

Your Name:

Salutation: _____ First Name: _____ Middle Initial: _____ Last Name: _____ Suffix: _____
(Mr.,Mrs,Rev) (Please print as it appears on Passport) (Jr.,Sr.)

Rooming With: _____
(Please print as it appears on Passport)

Nickname (as you may prefer to be addressed): _____

Your Address: _____ Email Address: _____

City: _____ State: _____ Zip Code: _____ Phone: () _____ Cell: () _____

Passport Number: _____ Date of Issuance: _____ Expiration Date: _____

City, State, Country of Issuance: _____

Date of Birth: _____ City, State, Country of Birth: _____

Gender: Male Female Citizenship: _____

Emergency

Contact Name: _____ **Telephone:** () _____ **Relationship:** _____

I wish to purchase cancellation waiver and insurance at \$200 per person: Yes No (Payment due with first deposit.)

Please note: If you choose not to purchase Collette's Waiver Insurance Plan, you will incur penalties for changes and cancellations (see brochure for details)

Deposit Amount: \$ _____ Waiver/Insurance Amount: \$ _____ Total amount enclosed: \$ _____

Please advise your departure airport for this tour: _____

Air Seat Request Aisle Window (Collette Vacations cannot guarantee your preference)

If you have not purchased air through Collette and wish to purchase transfers, you must transfer at our pre-scheduled times.

Room Accommodations: Smoking Non-Smoking (Collette Vacations cannot guarantee your preference)

*Triple rooms are normally a standard double room with 2 beds. A cot or rollaway bed may be requested but not guaranteed due to size of room and fire codes.

Collette Vacations accepts American Express, Discover, MasterCard or Visa as payments toward your group reservation.

If paying by credit card, please complete the attached authorization form.

Italian Vistas - 10/31/2009 12:01:00 AM 335836 WA 9/19/2008

X

www.ColletteVacations.com

Payment of a per person waiver insurance fee guarantees **full refund** on all payments (including deposit), **except the waiver fee itself**, made to Collette Vacations for tour service in case of cancellation for any reason prior to the day of departure. Air inclusive waiver insurance may be purchased only if you purchase your airline tickets from Collette Vacations.

Once on tour, if a passenger has to return home early due to personal illness, illness or death of a member of the immediate family, (physician's statement required), payment of the waiver fee to Collette Vacations guarantees full refund for any unused land services after departure from the tour. Payment of the air inclusive waiver guarantees your return transportation, with no additional supplement, utilizing your original airline tickets. In the event you have purchased non-refundable airline tickets, the air waiver does not apply.

The waiver insurance fees are **fully refundable up** to 4/30/2009. Waiver insurance is non-transferable and valid for each applicant only. *Waiver Insurance must be purchased at time of first deposit.*

Collette Vacations can assume no responsibility for and cannot be held liable for any wrongful, negligent or unauthorized acts or omissions of any travel agent or travel agency other than that of Collette Vacations itself, and its own employees.

The waiver insurance fees do not cover any single supplement charges which arise from an individual's traveling companion electing to cancel for any reason prior to departure. In this case, the single supplement will be deducted from the refund of the person who cancels. Division of this charge between the two passengers involved is solely their responsibility. If insufficient funds are deducted from the canceling client, the traveling client will be charged the remaining portion of the single supplement. The waiver covers cancellation of your trip and does not cover cancellation of the airline portion only.

The waiver insurance fees cover lost, damaged or delayed baggage as well as medical expenses, emergency medical attention and worldwide travelers' assistance. See your booking agent for details.



**COLLETTE
VACATIONS**

**180 Middle Street
Pawtucket, RI 02860**

Phone: 1-877-760-7463 Fax: 1-401-727-9014

If paying by credit card, please complete this form and return to West Valley College. We can only charge your credit card for the amount noted if the signature, address and phone number are listed below. Thank you!

CREDIT CARD AUTHORIZATION FORM

BOOKING NUMBER: 335836
DEPARTURE DATE: October 31, 2009

TOUR: Italian Vistas
GROUP NAME: West Valley College

Name of Passenger:
Salutation: _____ First Name: _____ Middle Initial: _____ Last Name: _____ Suffix: _____
(Mr.,Mrs,Rev) (Please print as it appears on Passport) (Jr.,Sr.)

Cardholder Name: _____

Cardholder Address: _____
(as it appears on your credit card statement)

Cardholder Phone: _____

Credit Card Type: ___ American Express ___ Discover ___ MasterCard ___ Visa

Credit Card Number: _____

Expiration Date: _____ Amount to be charged: \$ _____

Cardholder's Signature: _____ Date: _____

I agree to pay according to the card issuer agreement. I understand and accept Collette Vacations cancellation policy, terms and conditions.

Participating credit card companies are now requiring a billing address and phone number for **FRAUD PREVENTION**. All information **MUST** be provided. Thank you for your cooperation!

If using your credit card for payment, please return this Authorization Form by mail to:

West Valley College
14000 FRUITVALE AVE
Community Education
Saratoga, CA 95070



BOOKING NUMBER: 335836
DEPARTURE DATE: October 31, 2009

TOUR: Italian Vistas
GROUP NAME: West Valley College

Available Options

Personalize your tour by adding an optional activity below. Our recommended options have been carefully chosen to help enhance your individual experience. Complete the provided Prepaid Options Form to reserve your options.

Availability is limited and reservations are on a first come, first serve basis. Payment must be received no later than 15 days prior to departure. Prices are subject to change.

Children under the age of 18 **MUST** be accompanied by an adult.

Amalfi Coast

Salerno By Night

\$65 USD

Picturesque Salerno sits where the hills of the Sorrento peninsula plunge into the sea. Take a scenic drive to Salerno for dinner at one of its new, chic restaurants. Stroll through Salerno’s charming, narrow streets, arriving in one of the city’s historic buildings in the center of the old town. The Taverna Santa Maria de Domno was once a 10th century church, Santa Maria de Dominabus. Enjoy an exquisite 4-course meal complete with local fine wines in a romantic, unforgettable atmosphere. Buon appetito! Gratuities are included. *Duration: Approximately 3 hours.* Please note a minimum of 10 passengers is required. Transportation is included.

Florence

Tuscan Feast

\$75 USD

This evening, set off on a scenic drive to nearby Fiesole, an ancient town of Etruscan origins on one of the hills surrounding Florence. Prior to dinner, do as the Italians do, and enjoy an “Aperitivo” while sitting in a café that offers you magnificent views of Florence below. Then, you’re off for an evening of fun, laughter and traditional Tuscan food at one of Fiesole’s most popular local dining establishments! This wonderful – truly Italian – dinner will be served family-style, and feature local wines, as well as Tuscan food and entertainment. Gratuities are included. *Duration: Approximately 3 hours.* Please note a minimum of 15 passengers is required. Transportation is included.

Rome

Rome by Night Tour

\$90 USD



“Dine with the Tenors” at a very popular Roman restaurant, where you’ll indulge in a hearty, traditional, four-course menu complete with wine. As you enjoy the delicious tastes of Italy, talented performers serenade you with favorite arias from best-loved operas. This lively, fun-filled evening will be an unforgettable part of your visit to Rome and an engaging immersion into Italian culture. After dinner, embark on the enchanting Rome by Night tour, seeing the famous landmarks of the “Eternal City” illuminated against the night sky. See the Colosseum, Roman Forum, Victor Emmanuel Monument and many other highlights. Remember your evening of Italian romance and charm with a souvenir opera CD – one per couple and one for singles. Gratuities are included *Duration: Approximately 4 hours.* Please note a minimum of 10 passengers is required. Transportation is included.

\$75 USD

Vatican Museums and St. Peter's Basilica

The Vatican Museums are not only home to one of the world's greatest collections of art, but also to the world-famous Sistine Chapel. Priceless artifacts from ancient Egypt, Etruscan Italy and cultures around the world are preserved in the Vatican's palaces, galleries, halls and rooms. Follow a local expert guide on a three hour, in-depth visit through this vast collection. Highlights include the Gallery of Maps, the Gallery of Tapestries, and of course, a visit to the Sistine Chapel. The chapel's famous ceiling frescoes took Michelangelo four years to complete. His brilliant Last Judgment, which rests on the altar wall, was a topic of controversy for centuries. Other walls feature paintings by Pietro Perugino, Sandro Botticelli, Cosimo Rosselli and Domenico Ghirlandaio. Your final stop will be at St. Peter's Basilica, one of the most important churches in Christendom, and until recently, the largest in the world. Price includes admission and the use of head-phones inside the museum. *Duration: Approximately 4 hours.* Please note a minimum of 15 passengers is required. Transportation is included.

Venice

Dinner on the Grand Canal

\$70 USD

Dine on fabulous Italian cuisine while the drama and grandeur of the Grand Canal parades before you. Join Collette Vacations on your free night in Venice for dinner at a very popular Venetian restaurant located right on the Grand Canal. Your Tour Manager will lead you on a short stroll to the restaurant where the tranquil ambiance, fine service and delicious meal complete with mineral water, coffee and fine Italian wine make this evening truly memorable. Please note that during inclement weather dinner will be served inside. Transportation not included and in most cases not required as option is usually within walking distance. *Duration: Approximately 2 hours.* Please note a minimum of 10 passengers is required. Transportation is not included.

Venetian Serenaded Gondola Cruise

\$70 USD

Experience the romance that can only be found in Venice – La Serenissima – while traveling on its famous waterways, when you partake in one of Venice's most famous pastimes – a gondola cruise. Take a pleasant stroll toward the Grand Canal to board your gondola. As you relax in your elegant watercraft, your gondolier navigates the Grand Canal as well as smaller side canals. Sip on a glass of local Prosecco as you listen to the melodic voice serenading you in true Italian style – just like in those romantic Italian movies! This option operates weather permitting. Duration of the gondola cruise is approximately 35 minutes. Transportation not included and in most cases not required as option is usually within walking distance. *Duration: Approximately 1 hour.* Please note a minimum of 15 passengers is required. Transportation is not included.



**COLLETTE
VACATIONS**

**180 Middle Street
Pawtucket, RI 02860**

Phone: 1-877-760-7463 Fax: 1-401-727-9014

BOOKING NUMBER: 335836
DEPARTURE DATE: October 31, 2009

TOUR: Italian Vistas
GROUP NAME: West Valley College

Prepaid Options

Simply check the space provided for the options you would like to purchase and we will include it in your tour documents.

Availability is limited and reservations are on a first come, first serve basis. Payment must be received no later than 15 days prior to departure. Prices are subject to change.

Children under the age of 18 **MUST** be accompanied by an adult.

Name of Passenger:

Salutation: _____ First Name: _____ Middle Initial: _____ Last Name: _____ Suffix: _____
(Mr.,Mrs,Rev) (Please print as it appears on Passport) (Jr.,Sr.)

(Please submit a separate form for each Passenger.)

✓	Option	Price Per Person
	Vatican Museums and St. Peter's Basilica	\$75.00 USD
	Rome by Night Tour	\$90.00 USD
	Venetian Serenaded Gondola Cruise	\$70.00 USD
	Dinner on the Grand Canal	\$70.00 USD
	Salerno By Night	\$65.00 USD
	Tuscan Feast	\$75.00 USD

Please make checks payable
to Collette Vacations and
send to:

Collette Vacations
Attn: Accounts Receivable
162 Middle Street
Pawtucket
RI, 02860
Fax: 1-401-727-9014